

RESOLUTION NO. 2026-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONADO, CALIFORNIA, DESIGNATING LOCAL AGENCY OFFICIALS REQUIRED TO RECEIVE ETHICS TRAINING PURSUANT TO GOVERNMENT CODE SECTION 53234 ET SEQ.

WHEREAS, Government Code Section 53234 et seq. (AB 1234) establishes mandatory ethics training requirements to ensure that local officials maintain high standards of integrity and transparency in the administration of public duties; and

WHEREAS, state law mandates that members of a local agency legislative body who receive compensation, stipends, or expense reimbursements must complete at least two hours of ethics training every two years; and

WHEREAS, the City Council recognizes that the exercise of discretionary authority extends beyond elected bodies to include employees who manage public resources, enforce city codes, or provide essential policy recommendations; and

WHEREAS, Government Code Section 53234(c)(2) grants the City Council the authority to designate specific employees to undergo this training to ensure a culture of ethical compliance throughout the organization.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coronado as follows:

SECTION 1: Mandatory Training for Legislative Bodies. Pursuant to Government Code § 53234(c)(1), the following positions are identified as local agency officials required to receive ethics training:

Body/Position	Regulatory Basis
City Councilmembers	Elected Legislative Body
Civil Service Commissioners	Appointed Legislative Body
Coronado Port Commissioner	Statutory Filers (GC § 87200)
Coronado Tourism Improvement District Board/Discover	
Coronado Board Members	Appointed Legislative Body
Cultural Arts Commissioners	Appointed Legislative Body
Historic Resource Commissioners	Appointed Legislative Body
Library Trustees	Appointed Legislative Body
Mobility Committee Members	Appointed Legislative Body
Planning and Design Commissioners	Statutory Filers (GC § 87200)
Parks and Recreation Commissioners	Appointed Legislative Body

SECTION 2: Designated Employees. Pursuant to Government Code §§ 53234(c)(1), 53234(c)(2), and 53234(c)(3), the following employees are designated to receive ethics training. This designation is based on their responsibility for managing public funds, exercising regulatory authority, or influencing governmental decisions through policy development:

Department	Position	Regulatory Basis	
Administrative Services	Director/City Treasurer	Mandatory per GC § 53234(c)(2)	
	Accountant	Council Designation per GC § 53234(c)(3)	
	Associate Accountant	Council Designation per GC § 53234(c)(3)	
	Associate Human Resources Analyst	Council Designation per GC § 53234(c)(3)	
	Associate Information Technology Analyst	Council Designation per GC § 53234(c)(3)	
	Department Administrative Assistant	Council Designation per GC § 53234(c)(3)	
	Finance Manager	Council Designation per GC § 53234(c)(3)	
	Human Resources Analyst	Council Designation per GC § 53234(c)(3)	
	Human Resources and Risk Manager	Council Designation per GC § 53234(c)(3)	
	Information Technology Analyst	Council Designation per GC § 53234(c)(3)	
	Information Technology Applications Manager	Council Designation per GC § 53234(c)(3)	
	Information Technology Infrastructure Manager	Council Designation per GC § 53234(c)(3)	
	Information Technology Technician	Council Designation per GC § 53234(c)(3)	
	Management Analyst	Council Designation per GC § 53234(c)(3)	
	Payroll Specialist	Council Designation per GC § 53234(c)(3)	
	Senior Accountant	Council Designation per GC § 53234(c)(3)	
	Senior Accounting Technician	Council Designation per GC § 53234(c)(3)	
	Senior Human Resources Analyst	Council Designation per GC § 53234(c)(3)	
	Senior Information Technology Analyst	Council Designation per GC § 53234(c)(3)	
	Senior Management Analyst	Council Designation per GC § 53234(c)(3)	
	City Attorney	City Attorney	Mandatory per GC § 53234(c)(2)
		Deputy City Attorney	Council Designation per GC § 53234(c)(3)

City Clerk	City Clerk	Mandatory per GC § 53234(c)(2)
	Deputy City Clerk	Council Designation per GC § 53234(c)(3)
	Senior Management Analyst	Council Designation per GC § 53234(c)(3)
	Management Assistant	Council Designation per GC § 53234(c)(3)
City Manager	City Manager	Mandatory per GC § 53234(c)(2)
	Assistant City Manager	Council Designation per GC § 53234(c)(3)
	Deputy City Manager	Council Designation per GC § 53234(c)(3)
	Assistant to the City Manager	Council Designation per GC § 53234(c)(3)
	Communications and Engagement Officer	Council Designation per GC § 53234(c)(3)
	Secretary to the City Manager	Council Designation per GC § 53234(c)(3)
	Senior Management Analyst	Council Designation per GC § 53234(c)(3)
	Management Analyst	Council Designation per GC § 53234(c)(3)
Community Development	Director of Community Development	Mandatory per GC § 53234(c)(2)
	Assistant Planner	Council Designation per GC § 53234(c)(3)
	Associate Planner	Council Designation per GC § 53234(c)(3)
	Principal Planner	Council Designation per GC § 53234(c)(3)
	Senior Planner	Council Designation per GC § 53234(c)(3)
	Building Inspector I	Council Designation per GC § 53234(c)(3)
	Building Inspector II	Council Designation per GC § 53234(c)(3)
	Building Official	Council Designation per GC § 53234(c)(3)
	Community Development Technician	Council Designation per GC § 53234(c)(3)
	Department Administrative Coordinator	Council Designation per GC § 53234(c)(3)
Fire Services	Fire Chief	Mandatory per GC § 53234(c)(2)
	Beach Lifeguard Captain	Council Designation per GC § 53234(c)(3)
	Beach Lifeguard Sergeant	Council Designation per GC § 53234(c)(3)
	Fire Captain	Council Designation per GC § 53234(c)(3)
	Fire Division Chief	Council Designation per GC § 53234(c)(3)
	Fire Inspector	Council Designation per GC § 53234(c)(3)
	Management Analyst	Council Designation per GC § 53234(c)(3)

Library Services	Director of Library Services	Mandatory per GC § 53234(c)(2)
	Accounting Technician I Department Administrative Coordinator	Council Designation per GC § 53234(c)(3) Council Designation per GC § 53234(c)(3)
	Librarian II	Council Designation per GC § 53234(c)(3)
	Library Services Analyst	Council Designation per GC § 53234(c)(3)
	Management Assistant	Council Designation per GC § 53234(c)(3)
	Principal Librarian	Council Designation per GC § 53234(c)(3)
	Senior Librarian	Council Designation per GC § 53234(c)(3)
	Police Services	Police Chief
Police Captain		Council Designation per GC § 53234(c)(3)
Police Lieutenant		Council Designation per GC § 53234(c)(3)
Management Analyst		Council Designation per GC § 53234(c)(3)
Police Community Relations Coordinator		Council Designation per GC § 53234(c)(3)
Executive Assistant to the Chief		Council Designation per GC § 53234(c)(3)
Accounting Technician I		Council Designation per GC § 53234(c)(3)
Public Services and Engineering	Director of Public Services and Engineering	Mandatory per GC § 53234(c)(2)
	Assistant Director of Public Services and Engineering	Council Designation per GC § 53234(c)(3)
	City Engineer	Council Designation per GC § 53234(c)(3)
	Principal Engineer	Council Designation per GC § 53234(c)(3)
	Senior Engineer	Council Designation per GC § 53234(c)(3)
	Associate Engineer	Council Designation per GC § 53234(c)(3)
	Assistant Engineer	Council Designation per GC § 53234(c)(3)
	Principal Architect	Council Designation per GC § 53234(c)(3)
	Associate Architect	Council Designation per GC § 53234(c)(3)
	Public Services and Engineering Administrative Manager	Council Designation per GC § 53234(c)(3)
	Public Services Manager	Council Designation per GC § 53234(c)(3)
	Utility Manager	Council Designation per GC § 53234(c)(3)
	Utility Supervisor	Council Designation per GC § 53234(c)(3)
	Management Assistant	Council Designation per GC § 53234(c)(3)
	Senior Management Analyst	Council Designation per GC § 53234(c)(3)

	Management Analyst	Council Designation per GC § 53234(c)(3)
	Master Mechanic	Council Designation per GC § 53234(c)(3)
	Lead Maintenance Worker	Council Designation per GC § 53234(c)(3)
	Lead Pump Mechanic	Council Designation per GC § 53234(c)(3)
	Electrician	Council Designation per GC § 53234(c)(3)
	Utility Systems Operator III	Council Designation per GC § 53234(c)(3)
	Accounting Technician I	Council Designation per GC § 53234(c)(3)
	Department Administrative Coordinator	Council Designation per GC § 53234(c)(3)
Recreation and Golf Services	Director of Recreation and Golf Services	Mandatory per GC § 53234(c)(2)
	Golf Superintendent	Council Designation per GC § 53234(c)(3)
	Aquatics Supervisor	Council Designation per GC § 53234(c)(3)
	Recreation Services Supervisor	Council Designation per GC § 53234(c)(3)
	Senior Management Analyst	Council Designation per GC § 53234(c)(3)
	Management Analyst	Council Designation per GC § 53234(c)(3)
	Management Assistant	Council Designation per GC § 53234(c)(3)
	Accounting Technician I	Council Designation per GC § 53234(c)(3)

SECTION 3: Compliance, Tracking, and Recordkeeping. Every local agency official and designated employee identified in Sections 1 and 2 shall provide a copy of their certificate of completion of the ethics training to the City Clerk’s Department. The City Clerk shall maintain these public records for at least five years. Pursuant to City Council policy adopted November 19, 2024, any board, commission, or committee member who fails to complete the required training within 30 days of the applicable deadline shall be disqualified from participating in meetings until the requirement is fulfilled. If the training requirement remains incomplete 60 days after the deadline, the member’s seat shall be automatically vacated.

SECTION 4: Adoption and Biennial Review. This list is formally adopted as the "Ethics Training Compliance Roster" for the 2026-2028 biennial cycle. This resolution shall be reviewed every two years in tandem with the biennial review of the City’s Conflict of Interest Ordinance.

SECTION 5: Severability. If any section, subsection, sentence, clause, phrase, or portion of this resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution. The City Council of the city of Coronado hereby declares that it would have adopted this resolution and each section, subsection, sentence, clause, phrase, or portion thereof irrespective of the fact that any one more section, subsection, sentence, clause, phrase, or portion may be declared invalid or unconstitutional.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Coronado, California, at a regular meeting thereof this twenty-first day of April, 2026 by the following vote to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED:

JOHN D. DUNCAN, Mayor of the
City of Coronado, California

ATTEST:

KELSEA HOLIAN, City Clerk of the
City of Coronado, California